

FORM 5

*Regulation 3(5), 12 (3), 13(3), 14(4),
15(4), 17(2), 44 (5), 45(4)*

THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003

REQUEST FOR APPROVAL OF PROCUREMENT

PART I: REQUEST BY USER DEPARTMENT FOR APPROVAL OF PROCUREMENT

Procurement Reference Number			
Code of Procuring and Disposing Entity	Supplies/Works/Non-consultancy services	Financial year	Sequence number
	Supply and services	2021/2022	

Particulars of Procurement	
Subject of Procurement	CCTV cameras
Procurement Plan Reference	
Location for Delivery	NaSARRI Stores
Date Required	Urgent

Details relating to the Procurement					
Item No.	Description <i>(Attach specifications, terms of reference or scope of works)</i>	Quantity	Unit of Measure	Estimated Unit Cost	Market price of the procurement

01	Procurement and installation of CCTV cameras with the associated components as per the attached.	10	pc	450,000=	4,500,000=
02	Assorted items as attached		pc		3,800,000=
				Currency: _UGX_	8,300,000=
				Estimated Total Cost:	

(1) Request for Procurement
(Member of user department)

(2) Confirmation of request
(Head of user department)

Name: Mbalule Simon



Signature:
Title: Systems Administrator

Date 23rd February 2022

Availability of funds to be confirmed prior to approval by Accounting Officer:

Funding Source	VP Out put	Department	Item Code	Amount Committed	Balance after Commitment	Director Finance/ Representative (Name)

**(3) Confirmation of funding and approval
to procure**
(Accounting Officer)

Name: _____

Signature: _____

Title: _____

Date: _____